

## Meghalaya State Judicial Academy

Awareness Webinar for Legal Aid Counsels/Para Legal Volunteers & Community Service Centers at District Level on eFiling & eCourt Services

**Dated: 3<sup>rd</sup> October, 2020**



### SCHEDULE 3HOURS

S.NO	DURATIONS	TOPICS	RESOURCE PERSON
1	5 Minutes	<ul style="list-style-type: none"> <li>♦ Overview of eCourts project.</li> <li>♦ Role of LACs.</li> </ul>	<b>Shri. T.T.M Sangma,</b> <b>Full Time Secretary,</b> <b>DLSA Khliehriat</b> <b>Master Trainer</b> <b>(11:00 am – 12:20 pm)</b>
2	15 Minutes	<ul style="list-style-type: none"> <li>♦ eCourts services for Advocates.</li> <li>♦ eCourts Websites <a href="http://www.ecourts.gov.in">www.ecourts.gov.in</a>.                             <ul style="list-style-type: none"> <li>▪ District Court Website.</li> </ul> </li> <li>♦ How to get eCourts services 24x7.                             <ul style="list-style-type: none"> <li>▪ Cause list/Case Status/Orders/Judgement.</li> </ul> </li> <li>♦ Benefits of registration of Advocates in Court CIS.                             <ul style="list-style-type: none"> <li>▪ Automatic receipt of SMS and Email on Court listing, Next hearing dates, Orders and Judgements.</li> </ul> </li> <li>♦ Other Services.                             <ul style="list-style-type: none"> <li>▪ Virtual Courts/N step.</li> <li>▪ Kiosks/Eseva Kendra.</li> </ul> </li> </ul>	
3	15 Minutes	<ul style="list-style-type: none"> <li>♦ Mobile App for Advocates.                             <ul style="list-style-type: none"> <li>▪ eCourts services mobile application.</li> </ul> </li> <li>♦ Case Management for Advocates.                             <ul style="list-style-type: none"> <li>▪ CNR/Case Status/Cause list Search.</li> <li>▪ My Cases/Export and Import.</li> <li>▪ QR scan option and its utility.</li> </ul> </li> </ul>	
4	20 Minutes	<ul style="list-style-type: none"> <li>♦ eFiling-the digital on line filing process.                             <ul style="list-style-type: none"> <li>▪ Registration of Advocates in e Filing Website.</li> <li>▪ eFile a new case.</li> </ul> </li> <li>♦ ePayments.                             <ul style="list-style-type: none"> <li>▪ ePayment of court fee, Fine and civil deposits.</li> </ul> </li> <li>♦ Registration of Advocates-Help Desk Details.</li> <li>♦ Help Manuals &amp; Videos.</li> </ul>	
5	25 Minutes	♦ Interactive session.	
6	5 Minutes	♦ Role of PLVs.	<b>Smti. B Khriam,</b> <b>I/C D&amp;SJ, Nongstoin</b> <b>Master Trainer</b> <b>(12:20 pm – 1:40 pm)</b>
7	45 Minutes	<ul style="list-style-type: none"> <li>♦ eCourt service for PLVs.</li> <li>♦ National eCourt Portal.</li> <li>♦ District court portal.</li> <li>♦ eCourt service (District courts and High Court).</li> <li>♦ Case status.</li> <li>♦ Court orders.</li> <li>♦ Cause list.</li> <li>♦ SMS facility.</li> </ul>	
8	10 Minutes	♦ Mobile App eFiling and ePayment service.	
9	20 Minutes	<ul style="list-style-type: none"> <li>♦ Help Videos.</li> <li>♦ Interactive session.</li> </ul>	
10	5 Minutes	♦ Role of Community Service Centers in eGovernance Services.	
11	15 Minutes	♦ Assistance that can be provided by the CSCs to the PLVs/LACs.	<b>Shri. Manoj Kr Mishra</b> <b>(1:40 pm – 2:00 pm)</b>