

**ONLINE TRAINING OF TRAINERS (TOT) PROGRAMME
FOR MASTER TRAINERS ON EFILING & ECOURTS SERVICES**

Date: 02.04.2022

Time: 10.00 am to 04.00 pm

Time: 09.45 am		Registration for participants.
Master Trainers		Shri. T.T. M. Sangma, OSD, MSLSA, Shri. A. W. Lanong, CJM, Resubelpara, North Garo Hills.
S.No	Duration	Topic
1	10 minutes	<ul style="list-style-type: none"> ➤ Overview of eCourts project ➤ Role of Advocate as Game changer
2	40 min	<ul style="list-style-type: none"> ➤ eCourts services for Advocates ➤ e Courts Website <ul style="list-style-type: none"> ➤ www.ecourts.gov.in ➤ District Court Website. ➤ How to get e Courts services 24 x 7 <ul style="list-style-type: none"> ➤ Cause list ➤ Judgments/Orders/deposition ➤ Case Status ➤ Benefits of registration of Advocates in Court CIS <ul style="list-style-type: none"> ➤ Automatic receipt of SMS and e Mail on Court listing, Next Hearing dates, Orders and Judgments. ➤ Other Services <ul style="list-style-type: none"> ➤ Virtual Courts ➤ N step ➤ Kiosks ➤ SMS facility ➤ Eseva Kendra
3	40 minutes	<ul style="list-style-type: none"> ➤ Mobile App for Advocates. <ul style="list-style-type: none"> ◆ eCourts services mobile application. ➤ Case Management for Advocate: <ul style="list-style-type: none"> ◆ CNR /Case Status/Cause list Search ◆ My Cases ◆ Export and Import ◆ QR scan option and its utility
4	40 minutes	<ul style="list-style-type: none"> ➤ eFiling - the digital on line filing process <ul style="list-style-type: none"> ◆ Registration of Advocate in e Filing website. ◆ e File a new case. ➤ e payments <ul style="list-style-type: none"> ◆ e Payment of court fee, Fine and civil deposits. ➤ Advantages of e Filing <ul style="list-style-type: none"> ◆ Case portfolio management ◆ Know the case status any time ➤ Registration of Advocate -Help Desk ➤ Help Manuals& Videos in Regional Languages
5	20 minutes	<ul style="list-style-type: none"> ➤ Interaction session

